



Agenda

1. Welcome and apologies
2. Minutes of Previous Meeting
3. Wellbeing Crediton
4. Heart project
5. CredFest2019
6. Flags project
7. Boniface Panels
8. Active Mums
9. "Get Out"/MDDC website
10. Town Council building
11. Finance Report
12. AOB and Date of Next Meeting

Minutes of meeting held on Monday 25 March 2019 at 6.30pm

Venue: The Meadow Suite, Lords Meadow Leisure Centre

Present: Rosemary Stephenson (Chair), Rod Brookes Hocking (Secretary), Martin Ashley (Treasurer), Rachel Vowles, Kate Lock, Paul Tucker (MDDC)

Apologies: Jo Ward, Lorraine Harris

#	AGENDA ITEM	DISCUSSION	ACTIONS	DEADLINE
1	WELCOME	Rosemary welcomed everyone to the meeting.	None	N/A
2	MINUTES OF PREVIOUS MEETING	Accepted as an accurate record of the meeting held on 11 February 2019.	None	N/A
3	WELLBEING CREDITON	Rosemary reported that the project is progressing in earnest, supported by Karen Nolan of Involve. The pilot project was now up and running in partnership with Age Concern Crediton. £40,000 had been drawn down from the Better Care Fund to employ a Community Connector for Crediton, via a contract awarded to Westbank. Town Team's role is to sit on the Health and Wellbeing Board for Crediton.	Kate to post a short item about the progress of Wellbeing Crediton on the Town Team website.	By next Town Team meeting, Monday 29 April 2019
4	THE HEART PROJECT	Formerly called the 'Community Hub', the project had changed its title to the 'Heart Project' to decrease community focus on a physical building and encourage the community to share information and resources among other venues in the town. The project has a strapline of "Keeping the Heart in Crediton". A consultant, Rebecca Morland, who has a strong background in Community Arts, was being commissioned using the Awards for All grant. The Boniface Centre had been booked on 27 April for a stakeholder consultation (members of the Town Team were encouraged to attend, if only for a short period). This was to be	(1) Stakeholder event at the Boniface Centre on Saturday 27 April. All Town Team members encouraged to attend. (2) Bright Ideas Fund to be applied to, autumn deadline	1. Saturday 27 April 2019. 2. Autumn 2019.

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		complemented by an online consultation using the Common Place website (https://www.commonplace.is/). This will be followed by the production of a feasibility study and business plan. The Community Heart will become a separate organisation from the Town Team on April 1 (or when a bank account has been opened, whichever is the sooner). The Bright Ideas Fund is to be applied to in the autumn.		
5	CREDFEST19	Rachel updated the team that there was a lot happening at the moment to shape up the Festival and asked for volunteers to assist with the major Town Team led events. Sunday 2 June had been booked for 'Picnic in the Park'. A social media specialist, Charlie Tuesday, was helping with social media postings. Rosemary reported that the finances for the Festival looked encouraging. Rachel had a meeting to discuss the brochure on Monday 1 April. It was agreed that Create Storage in Crediton (https://www.createstorage ltd.co.uk/) should be offered a free advertisement in the brochure in recognition of the help they'd given to the Active Mums project to store bikes and trailers.	(1) Town Team members to check diaries to see which events they could provide volunteer support for (Rachel to send around reminder email). (2) Create Storage to be offered free advertisement in Festival brochure.	(1) and (2) By next Town Team meeting, 29 April 2019.
6	FLAGS PROJECT	Charlotte Turner was running flag workshops from Saturday 27 April and on Saturdays and Sundays throughout May. Up to 40 flags need repairing. There followed a short discussion around how best to encourage local shops/organisations to contribute to the Flags Project. A Courier article was advocated.	Rod to venture into shops to ask if they could contribute to the project.	Report back at next Town Team meeting, 29 April.
7	BONIFACE PANELS	Rod reported that he had arranged a meeting on Friday 29 March with supporters of the project to discuss last minute design tweaks. Cashflow arrangements also needed to be set in place. The Congregational Church had requested a different panel to the one that depicted Boniface's martyrdom. This created something of a challenge in terms of telling the Boniface story in a chronological order, but Rod would discuss this with representatives of the Congregational Church.	(1) Meeting on Friday 29 March in Crediton Library to discuss final panel designs. (2) Rod to discuss change of	(1) Friday 29 March (2) Report back at next Town

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			panel request with Congregational Church.	Team meeting, 29 April.
8	ACTIVE MUMS	Further resources may be required. Paul had forwarded details of LocalGiving's Magic Little Grants (https://localgiving.org/what-we-do/magic-little-grants/), which looked like a strong fit against the Active Mums project.	Kate to draft application to Magic Little Grants.	Applications accepted any time up to 30 November 2019.
9	GET OUT MAGAZINE	Martin confirmed that the Town Team has no more funding to support this initiative, led by Andrew Vaccari. Get Out could be linked to the Mid Devon Destination Website, which was currently being design following a successful application to the REAL Devon LEADER programme.	Paul to arrange meeting with Andrew Vaccari to discuss Get Out being featured as part of the Destination website project.	By next Town Team meeting, 25 March 2019
10	TOWN COUNCIL BUILDING	Rod to arrange a meeting to discuss plans for the future of the building with its new owner.	Rod to convene meeting with Town Hall owner.	Report back at next Town Team meeting, 29 April 2019.
11	FINANCE REPORT	Martin advised the Town Team that it had funds of £13,838.07. Much of this had been earmarked for specific projects.	None	N/A
12	ANY OTHER BUSINESS & DATE OF NEXT MEETING	There were no AOB items to report. Date of next meeting: Monday 29 April 2019. Venue: The Meadow Suite Time: 6.30pm	Paul to book room	By 17 April



Flags Project



Boniface Panels