



Meeting Notes for

Wed 10 May in Meadow Suite

Item 1. Welcome and apologies

Present: Rosemary, Rod, Martin, Rachel, Karen Nolan (Item 3) and Mike (Note taker)

Apologies: Kate, Alison, Caroline and Lucy

Item 2. Minutes of last meeting

No comments, agreed and accepted.

Actions arising: All checked off for completion or satisfactory progress.

Item 3. Constitution

Karen Nolan introduced herself and Involve, and proceeded to address the CIO Constitution points highlighted to her by Kate.

She thought that CIO was right for us, but said that the Charity Commission(CC) were getting tougher on new applications meeting their acceptance criteria. Stick with the template and check the Example Objects – Urban or Rural Regeneration (on the Gov.UK/CC website). She emphasised that our activity must be charitable and for public benefit.

Rod made the point that our work had been commented upon as being very charitable and that there was a need for some flexibility regarding the payment of trustees for work done. Karen confirmed the CIO rules but said that any exceptions needed to be exceptional. She also suggested that if paid employment was an issue, then maybe we should consider being a CIC and answer to Companies House, but that this might restrict our choice of funders and would de-bar gift aid. It was agreed that this needed more consideration. **Action: KL**

Karen had struggled with some of our objectives and suggested a re-wording for one:

“To advance community development through the coordination and delivery of projects and services which improve the health and well-being of the people of greater Crediton”.

There was a small debate on the meaning of one rule regarding trading arms and the need for the CIO to have over 50% share ownership. Karen undertook to clarify its exact meaning. **Action:**

Karen

Note: the note taker was unclear whether or not Karen already had or was going to address all of Kate’s highlighted queries or not? Kate to check? **Action: KL**

Further discussion took place on trustees and associate members, and the need to introduce a 1 – 3 year stagger of board membership. We also agreed that we needed to draw up trustee acceptance criteria. **Action: RS**

Rosemary ended by making the point that the Arts Centre pays some of its trustees for certain work and then thanked Karen most sincerely for her contribution to our understanding of CIOs.

Item 4. Finance Report

Martin had already circulated the latest financial summaries. These were discussed and agreed after a few queries/clarifications. The reconciled bank balance as at 9 May 17 was seen to be £18,653.

Discussion took place over the remaining balance from CredFest 15 and it was suggested by Rod and agreed, that this should be placed in admin reserves and not just rolled forward.

The schedule of payments was proposed for approval by Rosemary and seconded by Rod.

There was discussion on Andrew Vaccari’s “Get Out” and the need to give him time to catch up with repaying his debit balance. This was understood, but it was agreed that he should be given a target date of the end of Jul 17. **Action: MA**

Item 5. CredFest 2017

The CredFest 17 brochure was delivered by Martin, for the start of distribution. A strategy was agreed for schools, etc.

Rachel reported that all was going well and that “It will be OK”! She had enough stewards for the opening on 3 Jun 17. There was to be a CredFest meeting the following day (Thu 12 May at 9.30 in Ashton’s).

Item 6. Flags

Rosemary provided an update on the project and the manufacture of 5 x new flags. She also said that she would need help on Sat 3 Jun, to take the flags being paraded , off their canes, to be readied for their High St mounting, early on Sun 4 Jun 17. Rosemary to confirm what help she needs and when. **Action: RS**

Item 7. New Community Hub

Mike updated the meeting on progress:

11 Apr WWA proposals, including a quote for £15k arrived and were commented upon within Project Board (PB). Submission OK as far as it went, but needs adjusting to meet our needs. (See 8 May below).

18 Apr 2nd PB meeting. We may use all 3 consultants (horses for courses) to meet our needs

20 Apr Meeting with Health Hub. (Already reported to TT. We still await their location, but it could be unsatisfactory)

20 Apr Issued V1.1 of PID (Project birth certificate)

7 May Issued V2 of PID (To explain background to project)

8 May Meeting to debrief WWA and plan way forward. Very useful. They will resubmit quote in 2 weeks time, to include production of full **business case**, (not just contributions towards our business case). They might also use a sister company (Hardisty Jones, Bristol) to cover the lower-level project tasks

10 May Final FS1 Report published via Dropbox!

Future

18 May PB (with Rod) is briefing MDDC's new Head of Operations, Andrew Pritchard, and is seeking MDDC support. Paul Tucker will also try to attend

22 May 3rd PB meeting

Rosemary confirmed that the Onion Collective is being briefed on the NCH, after which we hope to get an allocation of free project time . She also explained that she is seeking some FS2 funding through Bright Ideas/Power to Change, to be submitted by the end of May 17.

Item 8. Boniface

Rod reported that the project is going well and they await the results of the financial bid. The next project meeting is on Tue 30 May 17. He also explained an email that he'd sent to Father Michael, which didn't go to the whole TT, but is attached to these notes.

He also mentioned discussions with Nigel Guthrie regarding slight difficulties that might occur with siting one of the panels on consecrated burial ground.

Item 9. Active Mums Cycling Project

Rosemary explained this project, which has been the subject of recent emails. The project is being set up all over Devon and is going well in Crediton, who are trying to raise money to buy some bikes through the SW Foundation. Lorraine from Active Devon is a leading figure and Jessica is the Crediton lead.

Martin made the point that although he's happy to offer the support of our TT account, the local team would need somebody who could work to him on accounting matters and control their budget.

Item 10. Mayor's Reception 15 May

Rosemary will be attending, representing both the TT and the Arts Centre. Anybody else was welcome to join her?

Item 11. AOB

Rod said that we needed to write a press release to promote the work of the TT and seek new members. (We are already under strength and both Alison and Mike have indicated their intention to resign). **Action: RBH/RS?**

There is a need to clarify membership of the TT. **Action: RS**

Item 12. Next meeting

The next meeting will be held on Thu 15 Jun 17 at 6.30pm. Location to be confirmed. **Action: RS**

From: Rod Brookes <rodbrookes@hotmail.com>
Sent: 07 May 2017 21:08:13
To: Wheaton, Michael
Cc: Edwards, Ann; Lucy Betts; Rosemary Stephenson (rosemarystephenson@gmail.com)
Subject: Crediton Town Team Boniface project

Dear Fr Michael, I'm following up the request you sent to Lucy Betts for more information on a St Boniface information board

I should clarify that it's not so much an information board which is being planned as a sequence of eight vertical toughened glass Boniface interpretation panels situated around the town at particular locations. The eight would be in a narrative sequence to reflect the eight stained glass windows in Holy Cross church which, as you know tell a sequential life-story of Boniface.

You will remember being at our previous Boniface project in Newcombes meadow last year which at the end of a religious procession led by the Archbishop of Plymouth from the national shrine culminated with our street-theatre re-telling of Boniface's story next to his statue.

In itself that project was an extension of our previous Boniface project which re-created for Boniface Day 2015 the eight stained-glass windows in stylised form on two-metre high banners consisting of panels of coloured ripstop nylon. Each one was stretched on a metal frame to represent arched church windows. They were positioned in a semi-circle in the town square and the story of Boniface was enacted in front of them. We presented it again on the opening day of the town festival in 2015. The mayor of Dokkum was present, as was the representative of the mayor of Fulda and the mayor of Avranches. After the re-enactment of Boniface's story they opened our town festival and returned home afterwards saying how much the whole of Crediton appeared to gather and revere St Boniface; not true of course but it was a nice touch .

These have been Crediton town team projects. The town team is secular. As part of its regeneration and social cohesion brief it carries out numerous projects including the town festival 'CredFest', a what's-on listings magazine, a yearly High Street Flags project, a history trail and is currently developing a community hub project. For the full picture please visit our website www.creditontownteam.org.uk

Our approach to Boniface has also been secular in that we see his story as a potentially distinctive visitor attraction to the town. A route of eight stations would include not just the critical religious locations but would take visitors around the town, including the various coffee and retail shops. As such we have applied for LEADER funding and having successfully met the eligibility criteria are now in the process of assembling the full project-funding application. . However, we are very conscious that the story of Boniface is one of faith and I have consciously included people in the project team who will help maintain the religious integrity of the project.

Our next project meeting is on the evening of Tuesday May 30th in the Council Chamber Market Street at 7:30. If you or one of your representatives would like to come along you will be made very welcome.

You'll see from the attached examples what vertical toughened laminated glass Boniface information stations might look like in their possible locations. (Actually we think they'll look a lot better than this! but as we're waiting for funding this combination of free mobile-phone photography and voluntary Photoshop-work will have to do!)

At our meeting on May 30th we hope to:

- a) Discuss and make decisions on the eight locations (I'll have street maps and pre-shot photographs for the likely places)
- b) Discuss which of the eight Boniface story-panels goes best in which location (which for many visitors would in effect decide their walking route around the town)
- c) Decide who on the team is best to liaise with which landowner for permission to locate one of the panels on their grounds: Mid-Devon have already agreed their permissions in principle for all those which would go on Mid-Devon land, which leaves the two churches, Tolleys (if that one is chosen as a location) and either the District or the County Council if Dean Street is chosen
- d) Decide in outline what word-narrative might also appear on each glass panel
- e) Discuss what kind of 'Da Vinci code' clues might also be hidden on each of the eight panels (if at all)
- f) Consider what else might need to be included in the LEADER full application (which I'll be completing but hopefully after some input from others)

Lastly I should just mention that Nigel Guthrie at Holy Cross is very supportive of the project and of the church grounds being one of the eight locations, but he has also made clear that decisions on such things as external agencies locating vertical glass panels on consecrated ground will involve numerous other church forums, some local, some at diocesan level and that their agreement cannot be taken for granted. I accept that of course and it may well be that something similar may be involved for yourself and if so, that these things can inevitably take time. We hope to submit our LEADER application by the end of July, but I sense we may be in the hands of a higher authority!

I hope this helps and I look forward to hearing from you. If you would like to meet to discuss anything further I will be very happy to do so

Best wishes

Rod

Rod Brookes-Hocking
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