



Town Team meeting 10th April 2017

Mike Summerton, Rachel Vowles, Martin Ashley, Rod Brookes Hocking, Kate Lock (notes), Rosemary Stephenson (chair)

Apologies: Lucy Betts, Caroline Ward, Alison Shakspeare

Cred Fest

Licences – MDDC want us to put in TENS 2X for each of the two town events. Need to tell Maurice that he needs to apply for his own TENS licence to sell alcohol on the square.

Action: RV

Insurance – Martin will check with the insurance company all the events that will be covered. **Action: MA**

Fees – About half the fees are in. Martin will chase the rest. He will give Rosemary a weekly update on amount collected. **Action: MA**

Banners for the entrance to town – Charlotte has devised a banner, with flag and logos. Need to have a horizontal banner. Need to have solid attachments. Rachel will ask if we keep up the “Made in Dagenham” struts to use them for our banner. **Action: RS and RV**

Gazebos – email from Age Concern wanting to borrow them. Jez will need them all before on Sat night. Rachel will email them saying that they can, but they will need to collect it from Jez on Sunday. **Action: RV**

Tesco grant has arrived – end of grant report. Need to have invoices. **Action: KL**

Common Good Fund – They are keen on press and have a press officer. We will write press release and use them to spread it out. Alison and Rachel will meet to liaise with them. Polish story telling – storytellers are suggesting that they go into the schools. It would be good to target the publicity specifically at the polish and East European communities. And also get one section of the leaflet in Polish. **Action: RS**

Flag project – 8 new flags being made. All invoices sent out. Very mixed response. £240 has been received. Charlotte will make it work. Work starts on the 30th April, and every weekend during May. **Action: RS**

Opening ceremony - Flag parade for the opening – should be about 30 people. Church bells are not going to ring.

Last night – musicians have met and agreed evening. MC and compere for the evening getting sorted.

Minutes of last meeting – agreed.

Finance report

£18,748 in bank. £8k funding received towards the festival. Get Out is working well. Need to make sure that Andrew does not need us to underwrite the cost of the brochure. Might be good if he comes to the next meeting.

Constitution

Rosemary will invite Karen Nolan (Director of Involve, Mid Devon) to come to next meeting to explain the rights and responsibilities of the CIO and of us as Trustees. We need a few more new members. **Action: RS**

Community Hub

WWA consultants met with Mike Summerton and others. They have not responded with a quote. First Board meeting has been held. Mike and Andrew Webb are working on a Project Initiation document including their data base. Rosemary and Kate are meeting with Simon Whewell to discuss the Health Hub. We will invite Tony Gale. Need to meet with MDDC Chief Exec and director of operations to tie them into the project, and to support us with consultancy. Next board Tues 18th of April. Agreed that the CIO for the Town Team and the CIO for the community hub organisation are separate.

Boniface

going well. Initial application to Leader has been accepted. Full proposal will be done by Rod. **Action: RBH**

Town Signage Banners

no response from Tara. No action at present

Dropbox

can get a big reduction if we are a charity, but will be worth it. To be reviewed once we are a CIO.

AOB

Moor Otters – we don't have any money we can put into this project. Rosemary to tell Town Council we can't support it. **Action: RS**

Cullompton Town Team – want to meet us. Rosemary and Rod will meet them.

Next meeting

10th May 2017 6.30pm Meadow Suite