



## Minutes of meeting held on Thursday 26 January 2017 at 6.30pm at the Crediton Inn

1. **Apologies:** Rod BH

**Present:** Rosemary, Mike, Martin, Alison, Kate (Notes)

2. **Last minutes:** has Rod talked to the architects about shelving the canopy project?

Signage: Kate will own it, but it won't go quickly

Rosemary, Rod, Mike presented to the MDDC's Economic Policy Development Group on all the TT's projects. Very well received and Cllr Judi Binks had emailed her appreciation.

3. **Finance**

£14,645.82 in bank. Some money already committed.

The Common Good Fund has asked for clarification of our 2016 accounts, which appear to have £9k already committed to CredFest. Martin will talk to our accountant tomorrow and let Rosemary know.

Insurance – Martin has spoken to our insurers. Our PLI will cover events, if we take ownership of them ie ensure risk assessment and H&S measures are in place. Rosemary and Martin will sort out list of events that require cover, to give to our insurers.

4. **CredFest**

We have received £2000 from MDDC's TAP fund and £1000 from DCC Locality Fund. £1000 is also expected from the Town Council. Also awaiting news from Tesco Bags of Help and Common Good Fund. Kate to follow up smaller trust funds. Veitch Penny will sponsor youth theatre with £1,500. Alison will approach businesses to advertise in brochure and ask Hedgerow to print it for free.

No fees have come in from groups yet. Martin will invoice them. Alison to supply list of emails of groups already booked. Organisers will only be charged one fee, even if doing more events. Those without funds can defer payment.

**Gazebos** - Congy Church has asked to borrow them for their fun day on 24 June. We won't charge a fee but will ask for a deposit. Alison will do a calendar on the website to keep track of gazebo bookings. They are in Town Council garage, so event organisers will need to collect, install and return them. Kate will write a short contract. £40 a day per gazebo for groups not connected to CredFest or TT events. Repay any damage.

**Leisure centre** - Rod has been liaising about swimming gala.

**Football club** - Martin will ask if they are planning a tournament, if so, can they include a team of Creedy Carver employees (where many migrants work).

**Rugby club** – Martin to ask if they want their Beer Festival included in CredFest programme.

**Bookings** – Rosemary to liaise with Rachel about booking the square and Newcombes

**Rubbish** – need extra bins for both square and Newcombes. Alison will give contact to Rachel.



**Thurs 2 Feb Progress meeting** – Mike will be there, not sure about Rod. Alison and Rosemary could come for the beginning, but Kate is away.

#### 5. Flags

No money so far, but Town Council due to decide on a £1k grant on 31 Jan. If we get this, we can make a few new flags, if not, we will just install the flags we have. Chamber to ask if traders will contribute £20 to have their flag installed. Traders will put flags up and down as in previous years.

#### 6. Hub

See Mike's update. Changed from Cultural Hub to Community Hub.

Need to create a steering group/trustees group to oversee the project.

Mike and Rosemary had attended MDDC's Local Plan Review exhibition. Planning Officer, Simon Trafford, felt there were enough 'hooks' in the plan for the Hub. But M and RS will still submit a suggested amendment, to include a more specific reference.

#### 7. Governance

It was agreed the TT should become a CIO to offer greater access to funds and protection for members. Kate will start the process.

#### 8. Boniface

Boniface group to apply to LEADER Fund to install 8 interactive information boards around town, telling the story of Boniface. Lucy Betts happy to join Town Team to work on this project with Rod B-H and Paul T. Boniface Link Society will also support the project. To be ready for 2018

For 2017 Paul wants to use storyteller David Heathfield to tell the Boniface story in schools. Alison to ask Paul if this could be part of LitDay on 24 June

#### 9. Signage

Kate to talk to Chamber re. their thoughts. Approach LEADER Fund? Would removable banners on lamp posts be preferable?

#### 10. Get Out

Create section on CredFest/TT websites and add PayPal button for donations (Alison).

#### 11. LEADER

See 9

#### 12. AOB

Annual Town Meeting is on 29 March 2017. TT has been asked to do 5 min report. Alison to cut presentation used for MDDC presentation on 19 Jan (V4 in Dropbox). Rosemary will attend. Who else?

#### 13. Next meeting

Tuesday 21 Feb, 6.30, venue tba